

Proposed Conditions from Operating Schedule

General Conditions

1. Locations of fire safety and other safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.
2. Any detail shown on the plan that is not required by the licensing plans regulations is indicative only and subject to change at any time.
3. A 30 minute drinking up time on top of the last permitted sale of alcohol to allow customers to use the toilet facilities and disperse from the premises.

Staff training

4. All members of staff shall receive training in relation to the sale of alcohol commensurate with their duties.
5. A copy of the training records shall be kept on site and made available for inspection by an authorised officer of the police and or the licensing authority.
6. All training shall be refreshed at least every 12 months.

Prevention of Crime and Disorder

CCTV

7. CCTV shall be installed to Home Office Guidance standards and maintained in a good working condition and recordings shall be kept for 31 days and shall be made available to police and responsible authority officers from the local authority.
8. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
9. The CCTV system shall provide coverage of the entrance to the premises, and shall be capable of obtaining clear facial recognition images of every person entering the premises.
10. The CCTV images shall be kept in an easily downloadable format.

Door Staff

11. Whenever the premises conducts licensable activities beyond midnight on a Friday or Saturday, a risk assessment will be undertaken as to the employment of SIA door staff. A copy of this risk assessment will be made available to officers upon reasonable request.

Incident Register

12. An incident log shall be kept at the premises, and made available for inspection on request to an authorised officer of the local authority or the Police, which will record the following:

- (a) All crimes reported to the venue
- (b) All ejections of patrons
- (c) Any complaints received
- (d) Any incidents of disorder
- (e) All seizures of drugs or offensive weapons
- (f) Any faults in the CCTV system or searching equipment or scanning equipment
- (g) Any refusal of the sale of alcohol

Refusals book

13. All staff involved in the sale of alcohol shall be trained to record refusals of sales of alcohol in a refusals log (whether written or electronic). The log shall contain:

- i) Details of the time and date the refusal was made;
- ii) The identity of the staff member refusing the sale;
- iii) Any detail or description of the person refused and the reason why.
- iv) This book /register will be available for inspection by a Police Officer or authorised officer of Somerset Council upon request.

Prevention of Public Nuisance

14. Where any external area is to be used exclusively by the premises and indicated on the plan as such, such area will be properly managed to ensure that as far as practicable customers behave in such a way as to promote the licensing objectives

15. Where any external area, as shown on the plan, forms part of a communal seating area, provision will be made for the proper management of customers to ensure that as far as practicable customers behave in such a way as to promote the licensing objectives.

16. A dispersal policy will be drawn up and implemented to ensure that as far as practicable customers leaving the premises at the end of each night's trading session do so quickly and quietly.

Public Safety

17. Appropriate fire safety measures will be installed and maintained as shown on the drawings accompanying this application.

18. Adequate and appropriate first aid equipment and materials will be kept on site, regularly checked and kept in an easily accessible place for staff.

19. All exit routes will be kept unobstructed, with non-slippery and even surfaces, free of trip hazards and clearly signed.

Protection of Children from Harm

20. The Premises Licence holder shall display in a prominent position a copy of their policy on checking proof of age.

21. At all times that the premises is operating under this licence, the Premises Licence Holder shall ensure that its staff operate a Challenge 25 Policy (to minimise the risk of alcohol being sold to underage customers). This Policy shall provide that before any sale of alcohol any person who appears to be under the age of 25 will be required to produce photo ID in the form of a passport; driving licence, UK Military ID card; PASS (or similar) card to prove that he/she is over the age of 18.

22. All customer-focussed bar staff shall receive initial training in relation to age-related sales, sales to intoxicated persons and age challenge procedures prior to being allowed to work at the premises. Refresher training shall be conducted every 12 months. The DPS shall keep records of such training for a period of at least 18 months.

23. Posters advertising the Challenge 25 and proof of age policies shall be displayed in prominent places in the premises so that they can be seen internally and externally